



Women's Division Hampton Roads Chamber of Commerce
Chesapeake

2017 Woman of the Year Nominee Résumé

Return to: WDHRCCC, PO Box 15328, Ches., VA 23328; or Kimberly Hobbs at Kimberlysmail@cox.net; Info: 757/647-0760. **DUE DATE: August 15, 2017**

Name: Jan L. Proctor

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Current Position

Ms Proctor is currently the City of Chesapeake's City Attorney. Prior to joining the Chesapeake City Attorney's Office, Ms. Proctor served as a judicial clerk with the Federal District Court of the Eastern District of Virginia from 1985 through 1986.

During her tenure with the City, Ms. Proctor has provided legal representation to many City departments, boards, committees, and commissions, including the Planning Commission, Board of Zoning Appeals, Historic Preservation Committee, Architectural Review Board, Chesapeake Bay Preservation Review Committee, Drainage Review Committee, Transportation Safety Commission, Commissioner of the Revenue, City Treasurer, and City Real Estate Assessor, and has served as lead counsel for matters concerning the U.S. Navy, including implementation of JLUS and advancement of the REPI Program. She has served on numerous City committees to develop ordinances, policies, and regulations dealing with sensitive matters, including controversial environmental and development issues, such as zoning and subdivision amendments, the 2026 Comprehensive Plan, Chesapeake Bay Preservation ordinance, Historic Preservation Overlay, Fentress Airfield Overlay, Open Space and Agricultural Program, level of service policy, transportation corridor policy, and many others. Ms. Proctor served as lead counsel for the City's multi-million dollar Dominion Boulevard Improvement Project. She has also served on numerous state and regional committees to study and address tax reforms, high growth initiatives, wetlands regulations and housing initiatives.

Education

Ms. Proctor graduated *summa cum laude* from James Madison University in 1981, and in 1985 she graduated from the George Mason School of Law with distinction.

Professional Memberships/Experiences


In 2015, Ms. Proctor was among the recipients of the "Women in Business Achievement Award" by Inside Business, honoring the accomplishments of outstanding women in the Hampton Roads business community.

The Virginia Law Foundation named Ms. Proctor to its 2015 Class of Fellows.

In 2014, Ms. Proctor was named one of the "Influential Women of Virginia" by Virginia Lawyer's Weekly.

In 2013, Ms. Proctor received the Special Project Award from the Local Government Attorneys of Virginia; in 2006, she was given the Outstanding Deputy Award from the statewide organization of local government attorneys (Local Government Attorneys of Virginia) and was also the recipient of the Mayor's Environmental Stewardship Award.

Community Service

 Ms. Proctor serves on the Board of Directors for the Virginia Law Foundation (appointed in 2012) and the Local Government Section (appointed in 2017) of the Virginia State Bar. In 2007, she served as President of the Local Government Attorneys of Virginia, and as President of the Chesapeake Arboretum. She has organized fundraisers and developed policies and memoranda of understanding for shared responsibilities and events with the City and several non-profit organizations.